

TENANTS PARTICULARS/ APPLICATION FORM

All questions to be answered and form signed before application will be processed

Property applied for : _____ Date required : _____ Length of term : _____

Surname : _____ First name & middle name : _____

Date of birth : _____ Drivers License / passport number : _____ Car registration : _____

Contact details : (work) _____ (home) _____ (mob) _____ (email) _____

Employment information

Occupation : _____ Present employer : _____ Phone : _____

Duration with employer : _____ Address of present employer : _____

Previous employer : _____ Phone : _____ Duration with employer : _____

Current & Previous residential addresses

Current address : _____ Duration at current address : _____

Name of Landlord : _____ Daytime phone : _____ Mob : _____

Reason for leaving : _____ Does he/she know yet ? : _____

Previous address : _____ Duration at previous address : _____

Name of Landlord : _____ Daytime phone : _____ Mob : _____

Reason for leaving : _____

Are you smokers ? _____ Do you have pets ? If yes what are they ? _____

Referees : (NOT family members, employer or landlords. Someone who has known you for a while & can vouch for you)

1) Name : _____ Daytime phone : _____ Mob : _____ Email : _____

2) Name : _____ Daytime phone : _____ Mob : _____ Email : _____
(Daytime phone numbers are 9am - 5pm only)

Number of other people sharing house flat : _____ (If more than one name is wanted on lease then a separate form per person must be completed, otherwise please complete details below)

Full names : (1) _____ Work phone : _____ Mob : _____ Employer : _____

(2) _____ Work phone : _____ Mob : _____ Employer : _____

(3) _____ Work phone : _____ Mob : _____ Employer : _____

(4) _____ Work phone : _____ Mob : _____ Employer : _____

"I/WE AUTHORISE ANY PERSON OR COMPANY TO PROVIDE YOU WITH SUCH INFORMATION AS YOU MAY REQUIRE IN RESPONSE TO YOUR CREDIT AND/OR EMPLOYMENT ENQUIRES. I/WE FURTHER AUTHORISE YOU TO FURNISH TO ANY THIRD PARTY DETAILS OF THIS APPLICATION AND ANY SUBSEQUENT DEALINGS THAT I/WE MAY HAVE WITH YOU AS A RESULT OF THIS APPLICATION BEING ACTIONED BY YOU."

Should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application.

3 weeks bond + 1 weeks rent in advance is payable on acceptance of this application. If a agents letting fee is payable, this will be equivalent to 1 weeks rent + GST and is payable before keys are handed to tenant at the start of the lease.

I CERTIFY THAT THE ABOVE PARTICULARS ARE TRUE & CORRECT IN ALL RESPECTS

Signature : _____ Date : _____